



# **BORLAND FREE CLINIC**

HOPE + HEALTH + COMMUNITY

## **Borland Free Clinic- Volunteer Position Description**

Position: Development Committee Member

Reports To: Development Committee Chair

### About the Clinic:

The Borland Free Clinic (BFC) is the only free clinic in Washington County and the only free clinic that sees both children and adults within Clackamas County. We aim to address the primary care needs of the uninsured and underinsured members of our community, as well as those who are falling through the insurance gap.

### Schedule

The committee member should be available for monthly development committee meetings. However, a larger commitment will be expected around major fundraising events or year-end.

### Qualifications

A person volunteering in this role must have knowledge of or a willingness to learn about the Borland Free Clinic's operations and history. They must demonstrate a strong commitment to supporting the clinic's mission. A successful Development Committee Member will be personable (i.e., be able to engage with different types of people and ask them to support the clinic with either financial or in-kind donations), trustworthy, and accountable. This person must also have made a personal financial contribution to BFC.

### Specific Responsibilities

- Attend meetings of Development Committee or related meetings as requested
- Work to implement annual fundraising strategy, including asking and thanking donor prospects through relationship-building
- Attend fundraising activities, as appropriate
- Keep Development Committee Chair informed of efforts and results; and, new initiatives consistent with goals for the Development Committee

**If you are interested in applying for this position, please visit**

**<https://www.borlandclinic.org/volunteers.html> and fill out the application for a non-medical volunteer!**